



## Terms and Conditions for the 2008–2009 Residence and Dining Contract

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Please read and understand all of the terms of this contract prior to completion. This contract highlights some, but not all, of the policies regarding living in the residence halls. All students will be expected to abide by all of the policies outlined in the Wilkes University Student Handbook and the Wilkes University Bulletin.

### Term Of Contract

THIS RESIDENCE AND BOARD CONTRACT IS FOR THE ENTIRE ACADEMIC YEAR, WITH THE EXCEPTION OF OFFICIAL UNIVERSITY VACATION PERIODS. Students are held to this contract for the entire academic year, unless they formally withdraw from the University, registration is terminated, or the contract is canceled by the University. Housing for students during vacation periods will be at the decision of the University and granted only for academic program requirements or University sponsored athletics. Students granted this privilege may be expected to move to another residence hall. The University reserves the right to use residents' rooms during official vacation periods. Students must vacate the University Residence Hall within 24 hours after their last final examination or within 24 hours after the termination of this residence hall contract. This agreement is to be construed as a license and is not intended to and does not create a landlord/tenant relationship between the University and the student. This contract is governed by the rules and regulations established in the current Student Handbook. The University may terminate this agreement at any time if the student fails to comply with University regulations or any provision of this agreement.

### Goods And Services

The goods and services with which the student will be provided shall include: a board dining plan (see DINING PLANS), laundry facilities, and a living space furnished with a bed, desk, desk chair, dresser and wardrobe/closet space. Cleaning services are provided for common use areas, including bathrooms in common areas and Evans Hall bathrooms. One telephone line with on-campus and local telephone service, basic cable television service, and one Ethernet jack per room. For details of these services please contact the Residence Life Office.

### Fees And Deposits

- a. **Room & Board Deposit**
  - i. For current and resuming students, a deposit of One Hundred Dollars (\$100.00) must be included with this contract. The \$100 Room & Board deposit is required even if the student is or will be on a scholarship or other financial aid that covers full room and board. This deposit will be applied to room charges after occupancy.
  - ii. For entering first year and transfer students: No additional deposit is required with this agreement.
- b. **Comprehensive Fees** - The student shall pay the full cost of room, board, and deposits upon the receipt of an invoice from the University.
- c. **All Students** – The \$100 Room & Board deposit fee is non refundable after June 1.

### Refund Policy

- a. **Cancellations** - Cancellations are governed by the terms as outlined in the University Bulletin. Failure of the student to occupy the reserved residence hall by the first day of classes of either semester without prior written notification to the University will result in forfeiture of the room without refund of the room fee.
- b. **Refund Policy** – All refunds of Room and Board charges are governed by the Refund Policy as defined in the current Student Handbook.

### Personal Property/Access/Property Damage

Authorized University and residence hall personnel may enter a student's room at anytime for cleaning, maintenance, or repairs; in the event of emergencies; or when reasonable grounds indicate that a crime is being committed. **The University cannot and does not assume any responsibility for the loss, damage, or destruction of a student's personal property that is stored in the residence halls. Students are advised to insure their property against fire and theft by securing individual homeowners insurance and by keeping their room doors as well as the doors to their residence hall locked at all times.** Rental of space does not imply ownership of that space; nor does it give license to alter or destroy. Room occupants will be assessed for damages such as defaced plaster or woodwork, broken windows, damaged furniture, or the deterioration of property resulting from misuse on the part of the occupant. Similarly, any property damage to hallways, lounges, or lavatories (common areas) will be charged to the residents in the living unit.

### Regulations

The resident is expected to abide by all Wilkes University rules and regulations published in the Student Handbook, letters and memorandums, and the University Bulletin. Residents should understand that the University may take appropriate action, including termination of this contract, for conduct found by the University to be in violation of such rules and regulations, or which is otherwise detrimental to the health, safety, or welfare of other Wilkes University students, administration, faculty or staff.